



FINANCIAL ASSISTANCE WITH ATTENDANCE DUES

BACKGROUND

Attendance Dues are a compulsory levy payable by students who attend a State Integrated School.

The St Bede's College Board of Proprietors (the Proprietors) have responsibility for the Special Character of the College along with the responsibility for maintaining and improving our school buildings, facilities, and grounds. The Proprietors collect Attendance Dues to cover the cost of these responsibilities.

FINANCIAL ASSISTANCE

It is the policy of St Bede's College that all Catholic children should have reasonable access to a Catholic education. No one should be denied this right because of financial reasons. Therefore, families who cannot afford the Attendance Dues can apply for financial assistance to help them pay. Because all families are expected to pay at least something towards Attendance Dues, unless exceptional circumstances exist, financial assistance will be granted in part only.

Any financial assistance granted is only for one year. Families who need help across multiple years will need to apply again each year.

Applications for relief are kept confidential. They are considered by a small committee headed by the Rector and, if approved, are processed by the finance team.

EXAMPLES OF CRITERIA FOR FINANCIAL ASSISTANCE

- Loss of income/redundancy
- Death of a parent/caregiver
- Extended unemployment
- Hardship from other circumstances

WHEN TO APPLY

For parents of prospective students, application should be made when enrolment is confirmed. For parents of existing students, application should be made as soon as reasonable after circumstances change.

HOW TO APPLY

Fill in the attached application form and return it to schoolfees@stbedes.school.nz or to [Rachel Pitcaithly](#).

OTHER FINANCIAL RELIEF

The College can sometimes assist with other school fees and charges. For more specific information regarding this assistance, please contact [Rachel Pitcaithly](#), our Ministry Team Leader.



ATTENDANCE DUES FINANCIAL ASSISTANCE

TO BE COMPLETED BY THE PARENT/CAREGIVER

DATE OF APPLICATION: _____

| | |
|-----------------|--------------------------|
| OFFICE USE ONLY | |
| Rebate Given | _____ |
| Contributions | _____ |
| Other Relief | _____ |
| KAMAR | <input type="checkbox"/> |
| Register | <input type="checkbox"/> |

STUDENT DETAILS

Please list the names and year levels of all sons attending St Bede's College.

| | | |
|-----------|------------------|--------------------------|
| _____ | _____ | <input type="checkbox"/> |
| (SURNAME) | (CHRISTIAN NAME) | YR |
| _____ | _____ | <input type="checkbox"/> |
| (SURNAME) | (CHRISTIAN NAME) | YR |
| _____ | _____ | <input type="checkbox"/> |
| (SURNAME) | (CHRISTIAN NAME) | YR |

APPLICANTS DETAILS

Name: _____

Address: _____

Tel: _____ (Home) _____ (Mobile)

Email: _____

Have you received Hardship consideration from St Bede's College before? Yes No

Please indicate which criteria you are applying under

- Extended unemployment Low income Serious Illness/Death of a parent
- Other: please provide brief details

Are there any outstanding fees owing to St Bede's College? Yes No

If YES, how much? \$ _____

Is there an arrangement in place to clear this debt? Yes No

If YES, how much? \$ _____ How often? _____ Method of payment _____

DECLARATION AND SIGNATURE

I/We the undersigned, hereby acknowledge that the information given is true and correct. I/We understand that in the event of incorrect information being given, any Hardship Relief may be revoked.

Parent/Caregiver 1

(SIGNATURE)

(NAME)

Parent/Caregiver 2

(SIGNATURE)

(NAME)