

St Bede's College



CM6A – ST BEDE'S COLLEGE ENROLMENT
SCHEME



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Policy Statement

The St Bede's College Board of Trustees adopts the following enrolment scheme to apply to the enrolment of all students at St Bede's College.

Maximum Roll

The College manages its roll within the maximum roll limits.

Preference / Non-Preference Applicants

Preference applicants are those who qualify for preference under the terms of the College's Integration Agreement with the Crown and / or hold a Preference of Enrolment Certificate issued in accordance with the directions of the Catholic Bishops of New Zealand. Non-Preference Applicants are those who do not qualify as a Preference Applicant.

Priority for Enrolment

1. First Priority

Preference Applicants – Boarders:

First priority will be given to preference applicants who wish to enrol in the Boarding School at the College.

2. Second Priority

Preference Applicants – Day Students:

Second priority will be given to preference applicants for whom the College is reasonably convenient, namely those whose place of residence is in the Catholic Diocese of Christchurch and within an area where the Applicant can attend the College as a day student.

If the total number of applications in this category is less than the number of places available, then all Applicants will be enrolled. If there are more applications than available places, then applicants will be enrolled according to the following order of priorities:

- 2.1 Those who are brothers of current students
- 2.2 Those who are brothers of former students
- 2.3 Those who are sons of present members of the St Bede's College Board of Trustees or Board of Proprietors
- 2.4 Those who *are direct family members* of former students
- 2.5 Those who are sons of College staff employed on a permanent basis by the College's Board of Trustees or Board of Proprietors at the time of application
- 2.6 Those other applicants who do not qualify pursuant to clauses 2.1 – 2.5 inclusive



If at any level of this classification there are more applicants than available places, then those applicants for whom the College is the closest Catholic secondary school, measured in a straight line from the applicant's principal residence to the main vehicle entrance of the College, will be enrolled until all of the available places have been filled.

3. Third Priority

Non-Preference Applicants:

Non-Preference applicants will only be enrolled if enrolment places remain after all preference applicants have been enrolled and the College's Board of Trustees judges that enrolment of the non-preference applicants will not compromise its ability to offer places to preference applicants who may apply for enrolment at a later date. The number of places available for non-preference applicants will be governed by the maximum number allowable from time to time under the College's Integration Agreement. Priority of any such non-preference applications will be given in accordance with the criteria detailed in paragraph 2.

4. Waiting List

If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list and shall be ranked in accordance with the criteria detailed in paragraph 2. Preference applicants shall have priority above non-preference applicants. Those applicants on the waiting list may be offered places at a later date if places become available. The waiting list will remain current for one year only, until the College's Board of Trustees next notifies the public that it is inviting applications for the next enrolment intake.

Enrolment Applications

Applications for enrolment will be sought each year by a date that will be published in daily and community newspapers circulating throughout the Catholic Diocese of Christchurch and the South Island, along with the College website, School App and Facebook page.

DATE APPROVED:	May 2017	RESPONSIBILITY:	Enrolment
REVIEW PERIOD:	Annually	DATE LAST REVIEWED:	April 2021