



Stand downs, Suspensions and Exclusions

POLICY

The Board of Proprietor's adopts as Policy the following procedures for Stand-downs, suspensions, exclusions from the boarding school.

RATIONALE

To ensure that there are recorded procedures which are consistently and fairly applied, considering the individual circumstances of each stand-down, suspension, exclusion or expulsion.

To ensure the Health & Safety of the individual concerned, and the boarding community as a whole.

PROCEDURES

1. The Rector may stand down boys who repeatedly offend through non-compliance with the rules that regulate normal boarding school operation.
2. The Rector can stand down students from boarding for up to and including five full days, without reference to the disciplinary subcommittee of the Board of Proprietor's.
3. The Deputy Rector – Teaching and Learning, Director of Boarding in consultation with the Rector can stand down a student immediately who compromises the health & Safety of themselves or any other member of the boarding community, until such time as the Board of Proprietor's disciplinary committee can formally decide on the consequences of the student's actions.
4. Formal suspensions (Longer than five days), exclusions or expulsions from boarding school must be referred to the disciplinary subcommittee of the Board of Proprietor's. The responsibility for the administration of these procedures will be in the hands of a properly constituted sub-committee of the Proprietor, which will have delegated authority to act on behalf of the Proprietor. In all cases fees will be payable for the balance of the term or a period of five weeks, whichever is the lesser. The procedures will be consistent with the relevant legislation and the principles of common law, and natural justice, but subject to that the Proprietor through its subcommittee may regulate its own procedure.
5. Written records & details must be kept of all cases of stand-downs, suspensions, exclusions or expulsions. These records are regarded as privileged information. The records are the property of the Board of Proprietor's and the rights of students, parents, staff and the Proprietor will be respected.

REVIEW

The policy will be reviewed before Dec 2017 and thereafter every three years.

CONCLUSION

There are clearly established standards of discipline at St Bede's College and the Board of Proprietor's will ensure that whenever stand-down, suspension, exclusion or expulsion decisions have to be made, procedures followed will be correctly, consistently and fairly applied.