



## 2019 ATTENDANCE DUES HARDSHIP RELIEF

### BACKGROUND

Attendance Dues are a compulsory levy payable by students who attend a State Integrated School. The legislation governing the Attendance Dues is the Private School Integration Act 1975. The Attendance dues are collected by the Board of Proprietors of St Bede's College.

### USE OF ATTENDANCE DUES

The College Proprietors have the responsibility of maintaining and improving the Special Character of the College along with the sole responsibility for the maintenance and upkeep of new and existing school buildings and grounds. In addition, there are costs for new classrooms, trying to keep smaller roll sizes, facilities for disabled and mainstream students and ongoing developments in technology and communications.

### FINANCIAL HARDSHIP

It is the policy of St Bede's College that all Catholic children should have reasonable access to a Catholic education. No one should be denied this right because of financial reasons. Therefore, families who cannot afford the Attendance Dues can apply for partial relief on the grounds of hardship. Unless exceptional circumstances exist, hardship rebates will be granted in part only because all Attendance Dues payers are expected to pay at least something.

Any hardship consideration granted is only given for one year, should hardship consideration be required for multiple years, subsequent applications must be made.

Applications for relief will be considered by a committee comprising the Rector, Deputy Rector (Pastoral), a representative from the College Finance team and the Ministry Team Leader of the College.

### CRITERIA FOR HARDSHIP RELIEF

- Loss of income/redundancy
- Death of a parent/caregiver
- Extended unemployment
- Hardship from other circumstances

\* Multiple students at the College is no longer criterion for Hardship consideration as the College now has a Sibling Discount package available. This is processed at the start of each year. For more details regarding this, please contact Karen Watson (email: [KWatson@stbedes.school.nz](mailto:KWatson@stbedes.school.nz) or Tel: +64 3 375-0647 ext. 816)

### WHEN TO APPLY

For parents of prospective students, application should be made when enrolment is confirmed. For parents of existing students, application should be made as soon as reasonable after circumstances change.

### HOW TO APPLY

The application form for Attendance Dues Relief is attached to this document.

### OTHER FINANCIAL RELIEF

The College has the ability to assist with other charges incurred during the year, for more specific information regarding this assistance, please contact the College, (Karen Watson; email [KWatson@stbedes.school.nz](mailto:KWatson@stbedes.school.nz), Tel. +64 3 375-0647 ext. 816).



# 2019 ATTENDANCE DUES HARDSHIP RELIEF APPLICATION FORM

## TO BE COMPLETED BY THE PARENT/CAREGIVER

DATE OF APPLICATION: \_\_\_\_\_

### STUDENT DETAILS

Please list the names and year levels of all sons attending St Bede's College.

OFFICE USE ONLY	
Rebate Given	_____
Contributions	_____
Other Relief	_____
KAMAR	<input type="checkbox"/>
Register	<input type="checkbox"/>

_____ (SURNAME)	_____ (CHRISTIAN NAME)	<input type="checkbox"/> YR
_____ (SURNAME)	_____ (CHRISTIAN NAME)	<input type="checkbox"/> YR
_____ (SURNAME)	_____ (CHRISTIAN NAME)	<input type="checkbox"/> YR

### APPLICANTS DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile)

Email: \_\_\_\_\_

Have you received Hardship consideration from St Bede's College before?  Yes  No

Please indicate which criteria you are applying under

Extended unemployment       Low income       Serious Illness/Death of a parent

Other: please provide brief details

\_\_\_\_\_

\_\_\_\_\_

Are there any outstanding fees owing to St Bede's College?  Yes  No

If YES, How much? \$ \_\_\_\_\_

Is there an arrangement in place to clear this debt?  Yes  No

If YES, How Much? \$ \_\_\_\_\_ How often? \_\_\_\_\_ Method of payment \_\_\_\_\_

### DECLARATION AND SIGNATURE

I/We the undersigned, hereby acknowledge that the information given is true and correct. I/We understand that in the event of incorrect information being given, any Hardship Relief may be revoked.

Parent/Caregiver 1	Parent/Caregiver 2
_____ (SIGNATURE)	_____ (SIGNATURE)
_____ (NAME)	_____ (NAME)