



# Application for Enrolment

This application is for the student to enter

- Year 9
- Year 10
- Year 11
- Year 12      Year of Entry
- Year 13      \_\_\_\_\_

- Boarder
- Day Boy

- Preference
- Non-Preference

## Ethnicity - tick up to 3 boxes

This information is required by the Ministry of Education for statistical purposes

- NZ Maori
- NZ European
- Australian
- British/Irish
- Dutch
- German
- European (other)
- Chinese
- Filipino
- Japanese
- Korean
- Indian
- Other ethnicity (specify) \_\_\_\_\_
- Taiwanese
- Vietnamese
- SE Asian
- Asian (other)
- Cook Is. Maori
- Fijian
- Niuean
- Samoan
- Tokelauan
- Tongan
- Pacific Is. (other)
- Latin American

NZ Maori\* may list up to 3 iwi affiliations (refer to website)

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

## For Admin Purposes Only

\_\_\_\_\_  
Rector / DP Interview

\_\_\_\_\_  
Data Entry

\_\_\_\_\_  
Enrol

\_\_\_\_\_  
File

*This application is to be signed by the parent/guardian of the applicant and is to be returned to the Rector's Executive Assistant, accompanied by the required documentation as detailed below.*

## Student's Details

Legal Surname (as it appears in the attached birth certificate or passport) \_\_\_\_\_

If the preferred surname is different, enter it here \_\_\_\_\_

Legal First Names \_\_\_\_\_

Date of Birth (day / month / year) \_\_\_\_\_

Preferred First Name \_\_\_\_\_

## Physical Address

Street \_\_\_\_\_

Suburb \_\_\_\_\_

Town \_\_\_\_\_

Postal Address (if different from above) \_\_\_\_\_

## Entitlement to a Free Education in New Zealand

As testified by the enclosed birth certificate, passport or citizenship certificate, the student is a citizen of (Name of Country)

\_\_\_\_\_

If this country is not New Zealand or Australia enter relevant details below and enclose copies of permit(s).

Student has a New Zealand Residence Permit / Students Visa with expiry date

\_\_\_\_\_

Parent has a NZ Work Permit with expiry date \_\_\_\_\_

## First Language

Specify if NOT English \_\_\_\_\_

## Last New Zealand School

Enter the names of the most recent NZ school, otherwise NA \_\_\_\_\_

\_\_\_\_\_

# Student's Primary Caregiver / Parent / Guardian Details

## Primary Caregiver living with the students at the address in Section A

	Female	Male
Title (circle)	Mrs Miss Ms Dr	Mr Dr
Family name	_____	_____
First name	_____	_____
Mobile phone	_____	_____
Work phone	_____ Extn _____	_____ Extn _____
Occupation	_____	_____
Email address	_____	_____
Relationship to student	_____	_____
	(mother / stepmother / caregiver, etc)	(father / stepfather / caregiver, etc)

## Parent not living at the same address as student (Secondary Caregiver)

A natural mother or father not living with a child is entitled to vote in Board of Trustees elections and receive information on the student's progress if requested. Please name here any such person with this legal right.

	Natural Mother	Natural Father
Title (circle)	Mrs Miss Ms Dr	Mr Dr
Family name	_____	_____
First name	_____	_____
Address	_____	_____
Post code	_____	_____
Home phone	_____	_____
Mobile phone	_____	_____
Work phone	_____ Extn _____	_____ Extn _____
Occupation	_____	_____
Email address	_____	_____

## First point of Contact

which of the persons named above is to be contacted FIRST in the event of an emergency?

Title (circle)	Mrs Miss Ms Mr Dr	
Name	_____	Relationship to Student _____

The College uses text messaging to notify parents / caregivers of student absences and other important information. To whose mobile number should these be sent?

Name	_____	Mobile phone _____
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Newsletters and fees notices will be distributed by email. To whose email address should these be sent?

Name \_\_\_\_\_ Email \_\_\_\_\_

## Religious Background

Religion \_\_\_\_\_

Present Parish \_\_\_\_\_

Sacraments received  Baptism  Reconciliation  
 First Communion  Confirmation

## Medical and Learning Details

Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Please specify any health, family circumstances or learning supports that we need to be aware. This includes mental health, physical wellbeing, academic and / or social issues . Please include any testing information, diagnosis (if applicable) and / or any support (within or outside of school) that your son has / or is receiving.

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## Sporting & Cultural Interests

Please list the applicant's sporting and cultural interests

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## Association with St Bede's College

Full names of any brothers who are present students

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Full names of any brothers who are St Bede's Old Boys and the years they attended

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Name of other family members who are Old Boys and years they attended

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Names and relationship to family members who are on the Board of Trustees, Board of Proprietors, Foundation, Old Boys' Association or Staff

Name \_\_\_\_\_ Organisation \_\_\_\_\_

# Enrolment Checklist

The New Zealand Ministry of Education requires the College to retain on file documentation that confirms the student's identity, nationality, age and eligibility for free education. This application will not be accepted and will be returned for completion if the following documentation is not enclosed.

## All Applicants

Complete the Conditions of Enrolment statement below.

- Attach a signed Preference Certificate from your local Parish Priest (for Preference enrolments).
- Attach a copy of the student's birth or citizenship certificate or the relevant page/s of a passport.
- Attach a copy of the most recent school report.
- NON-CITIZENS of New Zealand or Australia - a photocopy of either the student's Residence Permit or of a parent's Work Permit and the student's Student Permit (valid for at least the first term of the proposed enrolment).

## Conditions of Enrolment

I / We the undersigned accept as conditions of enrolment that:

1. The applicant will participate in the general school programme that gives St Bede's College its Special Character.
2. The undersigned undertakes, as a condition of enrolment and attendance at the school, to pay Attendance Dues as determined by the Proprietor from time to time and approved by the Minister of Education.
3. I / We understand that there are voluntary contributions payable for curricula and extra curricula activities and resources, Building Development and Special Character expenses plus the annual Diocesan contribution and E-learning contribution. I / We acknowledge responsibility for these.
4. We will abide by the tuition fees Refund Policy for International Students (where applicable).
5. The policies and rules as laid down by the Board of Trustees and the Board of Proprietors are observed and it is understood that in the case of boarders the Board of Proprietors and Staff are in Loco parentis during term time.
6. Enrolment is subject to the St Bede's College Enrolment Policy and availability and that the final decision on accepting a student for enrolment at St Bede's College is with the Rector.

## Special Catholic Character

The Catholic Church considers itself called to follow the example of Jesus the Teacher and St Bede's aims to provide an education which has, as its foundation, Gospel values.

The ways the College uses to achieve this aim include:

- Teaching Religious Education according to the National Catholic Syllabus to all students of every level.
- An annual Retreat Day for all classes.
- Regular prayer times at assemblies and in class.
- At least one whole-school Eucharist celebration each term.
- Weekly Sunday night Eucharist for the boarding school.
- Weekly Benediction available for the whole school each Friday.
- Opportunity and preparation for the Sacraments of Initiation.
- Major fundraising events for charity.
- Christian Leadership programmes.

Your son will be expected to participate in what we call the Special Character of the College. In enrolling your son, you are assenting to his involvement in all aspects as listed above.

I understand the above and am happy to have my son participate in all the Catholic activities of the College.

Signed:

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

### To be completed only where the application is for a boarding place.

As a parent / guardian of a boarder at St Bede's, I / we agree that:

- I / We have read and understood the Boarding Fees Terms of Trade and agree to those terms and conditions.
- I / We will give one term's notice or pay one term's fees prior to withdrawal of my / our son from the boarding school.
- The Board of Proprietors Trust Board can require me / us to withdraw my / our son from the boarding school at any time it is considered in the College's opinion to be in his and / or the College's best interests.

Signed:

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Parent / Guardian